

**NORTH DAVIS SEWER DISTRICT**  
**Minutes of Board Meeting held February 10, 2022**

Minutes of the regularly scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Thursday, February 10, 2022 at 6:00 p.m.

MEMBERS PRESENT: Joy Petro, Chairwoman; Joe Paul, Vice Chairman; Kent Bush, Treasurer; Stan Hamblin; Dave Maughan; Howard Madsen; Brian Vincent; Kevin Cowan, District Manager; Angela Lupcho, Clerk. Anna Stanton was excused.

ALSO PRESENT WERE: Myron Bachman, Plant Superintendent; Steve Lamb, Collection System Superintendent; Ken Burgener, Lab Director; Jason Stansfield, Network Administrator; Jonas Reeder, Pretreatment Coordinator; Marianka Sochanska, Brown & Caldwell Engineering; Mitch Dabling, Jacobs Engineering.

OATH OF OFFICE

- Oath of office was given to newly appointed West Point City member, Brian Vincent.

REORGANIZATION OF OFFICIALS

- Reorganization was done by secret ballot and was counted and recorded by the clerk.
- Moved by Mr. Paul and seconded by Mayor Maughan to nominate Joy Petro as Chairwoman. Moved by Mayor Vincent and seconded by Mr. Hamblin to nominate Kent Bush as Chairman. Moved by Mr. Paul and seconded by Mayor Howard to close nominations. Secret Ballot count was four votes for Mayor Petro and three votes for Mr. Bush. Joy Petro is elected the new Chairwoman.
- Moved by Mr. Hamblin and seconded by Mayor Vincent to nominate Dave Maughan as Vice Chairman. Moved by Chairwoman Petro and seconded by Mayor Vincent to nominate Joe Paul as Vice Chairman. Moved by Mayor Maughan and seconded by Mr. Paul to close nominations. Secret ballot count was two votes for Mayor Maughan and five votes for Mr. Paul. Joe Paul is elected the new Vice Chairman.
- Moved by Mr. Hamblin and seconded by Chairman Petro to nominate Kent Bush as Treasurer. Moved by Mr. Paul and seconded by Mayor Maughan to nominate Anna Stanton as Treasurer. Moved by Mayor Madsen and seconded by Mr. Paul to close nominations. Secret ballot count was five votes for Mr. Bush and two votes for Ms. Stanton. Kent Bush is elected the new Treasurer.

DECLARATION OF CONFLICTS OF INTEREST

- Chairwoman Petro asked whether any board members had any potential conflicts of interest on any of the agenda items. None were noted.

MINUTES OF THE MEETING HELD JANUARY 13, 2022

- Minutes of the meeting held January 13, 2022 were approved on motion by Mayor Maughan and seconded by Mr. Paul. All were in favor.

SERVICE AWARD – TAYLOR BYRUM, TREVOR GARDNER, TYLER BARFUSS

- Taylor Byrum was recognized for his 5 years of service, Trevor Gardner for his 5 years of service and Tyler Barfuss for his 10 years of service. All three were awarded a certificate, a check and a pin.



AWARD OF CONTRACT FOR LANDSCAPE MAINTENANCE

**Mr. Myron Bachman-**

- Two bids were received and opened on 2/4/2022 for landscaping maintenance, one from Bright View Landscape Services for \$79,987.11 and one from Yard Masters for \$91,048.00. It was recommended that award of the contract be given to Bright View Landscape Services as the lowest responsive and responsible bidder.
- Moved by Mayor Maughan to award the contract for the landscaping maintenance to Bright View Landscape Services for \$79,987.11. Seconded by Mr. Paul and roll call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Stan Hamblin – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.

2021 PRELIMINARY YEAR END FINANCIAL REPORT

**Ms. Angela Lupcho-**

- Cash and Cash Equivalents totaled \$5,683,995 as of December 31, 2021. Restricted Cash and Cash Equivalents totaled \$84,619,536 which includes approximately 26 million in escrow for the refunded 2021 bonds plus bond proceeds for construction costs of approximately 12 million and 40 million in the PTIF. Long-term bonds payable totaled \$138,415,000. Final distribution for property taxes will be disbursed in March and will be recorded using the modified accrual basis. Impact fees totaled \$7,810,024. Expenses totaled \$19,477,962 which is 95% of the total budget.
- Moved by Mayor Maughan to approve the 2021 Preliminary Year End Financial Report and seconded by Mr. Hamblin. Roll call vote was taken: Brian Vincent – yes; Dave Maughan – yes; Stan Hamblin – yes; Kent Bush – yes; Joy Petro – yes; Howard Madsen – yes; Joe Paul – yes. Motion passed.

ENGINEERING AND CONSTRUCTION UPDATES – BROWN AND CALDWELL

**Ms. Marianka Sochanska -**

- **Hill Field Road Design:**  
This project includes work from the Master Plan and will include the replacement and upsizing of the existing sewer line to 18- and 21- inch sewer mains and adjusting the flow splits to send all the flow south. The existing pipe is in poor condition and needs to be replaced as well as needing increased capacity for growth. Engineers are beginning overall alignment evaluation and are beginning coordination with cities and UDOT. Kickoff meeting is scheduled for February with 30% design submittal in April.
- **Mutton Hollow Replacement:**  
This project includes work on the downstream portion of the “East Outfall Phase 4” project as detailed in the Master Plan. Kaysville City is planning to reconstruct Mutton Hollow Road from Main Street to Fairfield in 2022 so this portion of the project will upsize the sewer ahead of the Kaysville City work. The 21- and 24- inch sanitary sewer will be replaced with 30 inch line. Contractor mobilization is pending material deliveries in May.
- **CIPP 9 – Lining Project 9 Construction – 4000 West & 4500 West:**  
This project includes lining up to 6,215 feet of 36-inch to 60-inch diameter piping along 4000 West and 4500 West using the UV cured CIPP method as well as manhole rehabilitations for all manholes in the project. There will be two sections. Work on Section 2 began in November on 4500 West. Work will continue until July. New manholes are being inserted because the old manholes are too small for the larger liner.
- **CIPP 10 – Lining Project 10 Construction – 4000 West & Roy:**  
This project includes lining high priority segments of the collection system with UVCIPP Liner and were identified as part of the Master Plan and recent CCTV conducted as part of the ongoing



asset management plan. Pre-construction meeting will be held in the next few months and start of the construction will depend on materials arrival in Spring or Summer.

- **Manhole Rehabilitation Project 1 – Gordon Avenue:**  
This project includes rehabilitation of 15 manholes in Gordon Avenue.
- Change Order 06 was presented for East Outfall Phase 3 and 5600 South for a reconciliation for quantity underruns for \$54,270.53 and reconciles the final contract amount with the amount paid to the Contractor. Moved by Mayor Maughan and seconded by Mr. Paul to approve Change Order 06. Roll call vote was taken: Brian Vincent – yes; Dave Maughan – yes; Stan Hamblin – yes; Kent Bush – yes; Joy Petro – yes; Howard Madsen – yes; Joe Paul – yes. Motion passed.

#### ENGINEERING AND CONSTRUCTION UPDATE, PLANT DISCHARGE RELOCATION - JACOBS ENGINEERING

##### **Mr. Mitch Dabbling-**

- Contractors are continuing to fuse and lay pipe. 1.5 miles of pipe has been set and laid. Two pipes per day are being received.
- Pump station 90% design is anticipated for February 2022. Bidding scheduled for April/May 2022 and expected contract award in June 2022.

#### MANAGER'S REVIEW

- A draft bill has been presented to the legislature and is sponsored by Sen. Kirk Cullimore which would allow water and wastewater agencies to be exempt from some GRAMA requests that may include security information. One example is an EPA risk management report which includes the longitude and latitude of chlorine tank locations.
- A slideshow was presented about sewage monitoring for the COVID virus. The website, [deq.utah.gov](http://deq.utah.gov), reports the COVID tracing results. One of the earliest ways to detect COVID spread is through wastewater monitoring, up to two weeks before cases spike and doesn't rely on testing individuals. It allows for analysis and comparison of effectiveness of vaccinations and mitigating controls.
- PFAS, or "forever chemicals," break down very slowly and build up in people, animals, and the environment over time. They end up in biosolids and are harmful to human health. There is an increased risk of cancer and immune system reduced vaccine response. A farm in Maine reported high levels in farm soil due to PFAS in fertilizer products made from sewage sludge. This report could potentially cause regulations in future for District and for manufacturing and distribution of fertilizers.
- Report was given by Mr. Bachman. The headworks biofilter project is online officially and bacteria is already growing within a week. This project was completed in house mostly and is the last part of a 5-year project.

#### CHAIRMAN'S REVIEW

- Mr. Bush asked whether we would want to reschedule the April board meeting due to a conflict with the WEAU Conference. The conference dates are April 12-15. Potential solutions could be cancellation of the meeting, holding the meeting down in Saint George, or rescheduling the meeting to another day in April. A decision will be made in March's board meeting.
- There was discussion about the frequency of reorganization of officials. It has been done annually for the last few years due to changes in board membership requiring vacancies to be filled. The Ordinance states that reorganization is to be done on odd years. It was moved by Mr. Paul to change it to even years going forward and Mayor Maughan seconded. All were in favor.

ADJOURNED



Moved by Mr. Paul and seconded by Mayor Maughan to adjourn at 7:23 p.m. All were in favor.

Approved Angela Pascho 3/10/2022  
Clerk of Board Date

