



NORTH DAVIS SEWER DISTRICT

# Employment Application

4252 West 2200 South  
Syracuse, Utah 84075

Tel: (801) 825-0712  
Fax: (801) 773-6320

Position Desired: \_\_\_\_\_ Today's Date: \_\_\_\_\_

## PERSONAL DATA

Last name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ SSN: \_\_\_\_\_

Address of residence:  
Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Are you eligible for work in the US?  Yes  No If no, please explain.

Have you ever applied to or been employed by the District?  Yes  No If yes, when?

Have you served in the U.S. Armed Forces?  Yes  No If yes, which branch? \_\_\_\_\_ Dates Served: \_\_\_\_\_

Have you, since age of 18, been convicted of a crime, excluding minor traffic offenses?  Yes  No If yes, explain below and give dates, details, and penalties for each occurrence, including dates of any probationary periods. Each conviction will be judged in relation to time, seriousness, circumstances, and relationship to the position sought and will not necessarily bar you from employment (attach additional sheets if needed). Are you currently under charge?  Yes  No If yes, explain below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## EDUCATION, SKILLS, & TRAINING

	Degree	Major Field	Yr. Graduated	School	Dates Attended
Highest					
Next Highest					
Next Highest					
High School					

	Type/Description/Location	Date
Special Licenses or Certifications		

Are you proficient with the use of a personal computer?  Yes  No What is your keyboarding skill level? \_\_\_\_\_ WPM

Which computer applications are you currently proficient with?  Word  WordPerfect  Excel  Other \_\_\_\_\_

## EMPLOYMENT HISTORY

Include employment history for the previous 10 years. Start with most recent position held, including military. A resume may be attached to describe duties and scope of responsibilities in each job. Attach additional pages as necessary.

Company:		Employed from / / to / /	
Address:		Telephone/Area Code: ( )	
City:	State:	Zip Code:	
Name and Title of Immediate Supervisor:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Your Title:	Starting Salary:	Final Salary:	Bonuses?
Reason for Leaving:			
Your Duties and Scope of Responsibilities: <input type="checkbox"/> Resume Attached			

Company:		Employed from / / to / /	
Address:		Telephone/Area Code: ( )	
City:	State:	Zip Code:	
Name and Title of Immediate Supervisor:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Your Title:	Starting Salary:	Final Salary:	Bonuses?
Reason for Leaving:			
Your Duties and Scope of Responsibilities: <input type="checkbox"/> Resume Attached			

Company:		Employed from / / to / /	
Address:		Telephone/Area Code: ( )	
City:	State:	Zip Code:	
Name and Title of Immediate Supervisor:		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Your Title:	Starting Salary:	Final Salary:	Bonuses?
Reason for Leaving:			
Your Duties and Scope of Responsibilities: <input type="checkbox"/> Resume Attached			

## REFERENCES

List three references who have knowledge of your qualifications for the position for which you are applying. Do not give relatives or former employers.

Name:	Telephone:	<input type="checkbox"/> Home <input type="checkbox"/> Business	Years Known:
Name:	Telephone:	<input type="checkbox"/> Home <input type="checkbox"/> Business	Years Known:
Name:	Telephone:	<input type="checkbox"/> Home <input type="checkbox"/> Business	Years Known:

List any friend or relative now working for the District:

## STATEMENT

The information recorded by me on this application is true to the best of my knowledge and may be verified by the District. I understand that employment is contingent upon the accuracy of this information and I hold the District harmless for any decision made on the basis of information provided by myself or through any reference sources.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If your application is considered favorable, on what date will you be available for work? \_\_\_\_\_

It is the policy of the North Davis Sewer District to recruit, hire, and promote qualified applicants without regard to their race, color, religion, sex, age, national origin, disability, or other areas covered by federal, state, or local fair employment laws and regulations. To further this objective, the District has established procedures to ensure that all personnel actions such as compensation, benefits, transfers, employer sponsored training and education, educational assistance, social and recreational programs, and use of all employer facilities are administered fairly without regard to race, color, religion, sex, age, national origin, or disability.